

**NEW CASTLE COUNTY DEPARTMENT OF COMMUNITY SERVICES PERMITS SECTION**  
**Mail in: Gilliam Building, 77 Read's Way, New Castle, DE 19720**  
**Walk In: Garfield Park Activity Center, 26 Karlyn Drive, New Castle, DE 19720 Phone # 571-4006**

**APPLICATION FOR FIELD SPORTS TOURNAMENT PERMIT**

(Please print)

Name of Applicant: \_\_\_\_\_  
 Team/Organization: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Telephone Numbers: (home) \_\_\_\_\_ (work) \_\_\_\_\_ (fax) \_\_\_\_\_

**PLEASE READ ALL INFORMATION CAREFULLY. THE DEADLINE FOR GRANDFATHER PRIVILEGED APPLICATIONS IS JANUARY 13, 2009. SCHEDULING WILL BEGIN IMMEDIATELY AFTER THAT DATE.**

Sport: \_\_\_\_\_ Group/Age: \_\_\_\_\_ Name of Tournament: \_\_\_\_\_  
 # of Teams Expected: \_\_\_\_\_ # of Participants: \_\_\_\_\_  
 Tournament Chairperson: \_\_\_\_\_ Work Telephone: \_\_\_\_\_  
 (If different from applicant)

PLEASE LIST EACH DATE OF THE TOURNAMENT **SEPARATELY**. TOURNAMENTS MUST NOT BE SCHEDULED TO BEGIN BEFORE 8:15 A.M. SO PARK CREWS HAVE ADEQUATE TIME TO PREPARE THE FIELDS FOR PLAY.

DATE	FIELD(S)	TIME FROM	TIME TO	DAY OF WEEK REQUESTED

**FEES FOR TOURNAMENTS:**

Friday or other weekday costs per day: 1-4 fields - \$105 5-9 fields - \$160 10-20 fields - \$210  
 Saturday, Sunday, or Holiday costs per day: 1-4 fields - \$160 5-9 fields - \$240 10-20 fields - \$315  
**OR Deposit per day (non-refundable) which must accompany application:** 1-4 fields - \$50 5-9 fields - \$50 10-20 fields - \$100  
*Non-County resident users add: \$100 per permit.*

**Note: Reservations made for usage after June 30, 2009 is subject to a 5% fee increase.**

**LIGHTS**

Since lighted fields are operated by pre-set electric timers, permittees who reserve lighted time slots will be liable for such fees even in the event of non-use. Notice of light cancellation **must** be given to the Permits Office no later than 3 p.m. Monday through Thursday, 3 p.m. Thursday for weekends, or 3 p.m. the last working day before a County holiday. Permittees will be billed for remainder of tournament fees when the permit is issued and the fees are due **NO LATER THAN 15 DAYS BEFORE THE EVENT**. Lighting bills will be sent separately during the month following use with payment due date stated on the invoice. Tournament fees are **refundable only** when cancellations are made **no later than** two (2) weeks prior to beginning tournament date. Deposits, however, are not refundable (unless permit request cannot be granted) and cannot be applied to other field costs.

**LIGHTED COMPLEXES:**

**Softball:** Delcastle (4) Banning (3) Greenbank (1) **Soccer:** Banning (2) **Baseball:** Banning (1)

Please submit deposit fee with application (check, money order, and cash (exact)). Permittee will be notified and billed for any extra costs where applicable. Hold Harmless Agreement must be signed and returned with this application along with fee before a permit will be issued. Make check payable to NEW CASTLE COUNTY. Only the permittee may make any changes, cancellations, or additions to permit. **NO VENDING IS PERMITTED WITHOUT WRITTEN PERMISSION FROM THE PERMITS OFFICE.**

**NO ALCOHOLIC BEVERAGES OR ILLEGAL SUBSTANCES PERMITTED ON COUNTY PARKLAND**

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_/09



**NEW CASTLE COUNTY  
DEPARTMENT OF COMMUNITY SERVICES**

**HOLD HARMLESS AGREEMENT**

*In* consideration of the receipt of this permit from New Castle County, the Permittee hereby releases New Castle County and agrees to indemnify and HOLD HARMLESS New Castle County, its agents, or servants from all damages, including, but not limited to, attorney fees and other costs resultant from any injury to Permittee or any agent or employee of Permittee, or to any person coming upon the premises in connection with the Permittee's use and occupancy of the premises.

*In* no event shall New Castle County be liable for any damage or injury to Permittee or any agent or employee or Permittee or to any person coming upon the premises in connection with the Permittee's use and occupancy of the premises.

*Permittee* acknowledges that it shall reimburse New Castle County for any and all damage to New Castle County property, its agents, and/or its servants, as a result of the use and occupancy of the premises (ordinary wear and tear excepted) by Permittee, its agents, or servants, or by any person coming upon the premises during the Permittee's use as an invitee or licensee of the Permittee.

*Permittee* agrees that the rights and obligations under the permit and this agreement shall inure to and be binding on its successors and assigns.

*This* HOLD HARMLESS agreement **MUST** be signed by Permittee in his or her individual or representative capacity as an authorized representative of the organization named below, which representative represents by so signing that he or she has the authority to bind such organization, and received and accepted by New Castle County before any permit will be issued.

Permittee Organization or Individual's Full Name: \_\_\_\_\_  
Type of Organization [corporation, partnership, etc.] \_\_\_\_\_

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Seal Must be Affixed here if a corporation or other such entity:

Date \_\_\_\_\_