

APPLICATION FOR PAVILION RESERVATION PERMIT

The Permits Office will begin taking walk-in (8 a.m.) reservations on January 2, 2009.

Telephone reservations are not accepted, reservations are on a First Come, First Serve basis and are not confirmed until the application fee is received and permit issued. Permits are issued from April 1-October 15. These facilities are accessible to the handicapped although restroom facilities may not be accessible. **Note: Reservations made for usage after June 30, 2009 is subject to a 5% fee increase**

PAVILIONS AVAILABLE

<i>Park Location</i>	<i>Pavilion</i>	<i>Check Pavilion Requested</i>	<i>Capacity</i>	<i>Indoor Restroom</i>	<i>Electric</i>	<i>Fee Level</i>
<i>Banning</i>	<i>Maryland Ave</i>		35			2
<i>Banning</i>	<i>Carey</i>		60	X	X	1
<i>Banning</i>	<i>Banning</i>		125	X	X	1
<i>Brandywine Springs</i>	<i>Upper</i>		35			2
<i>Brandywine Springs</i>	<i>Lawson</i>		60			1
<i>Brandywine Springs</i>	<i>Main</i>		125			1
<i>Talley Day</i>	<i>Pavilion</i>		35			2
<i>Weiss</i>	<i>Pavilion</i>		70	X	X	1
<i>Paper Mill</i>	<i>Pavilion # 1 & 2</i>		50	X	X	1
<i>Woodshaven Krause</i>	<i>Pavilion # 1& 2</i>		24			3
<i>Becks Pond</i>	<i>Gazebos 1-4</i>		15	X		3
<i>Iron Hill</i>	<i>Pavilion</i>		30			2
<i>Woodley</i>	<i>Pavilion</i>		20			3
<i>Glasgow Regional</i>	<i>Pavilion</i>		125	X	X	1

PAVILION FEES

<i>Fee Level</i>	<i>Pavilion Size</i>	<i>Full Weekday</i>	<i>Half Day(4hrs)</i>	<i>Weekend/Holiday</i>
1	<i>Large</i>	\$80.00	\$55.00	\$105.00
2	<i>Small</i>	\$55.00	\$55.00	\$80.00
3	<i>Gazebo/Mini Pavilion</i>	\$40.00	\$40.00	\$40.00
<i>Additional Fees:</i>		<i>Non-NCC Resident Add \$25.00 Priority will be given to County residents</i>		
		<i>Electricity - \$10.00/DAY (See locations available above)</i>		
		<i>Indoor Restroom Key Deposit \$25.00 (Cash only) refundable upon return of key</i>		

RETURN: COMPLETED APPLICATION, HOLD HARMLESS AGREEMENT, AND FEE TO ABOVE ADDRESS. (Please print)

Name of Applicant: _____ Date of Birth: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone # (home) _____ (work) _____ (fax) _____

E-Mail Address _____ Organization: _____

Date (s) Requested: _____ Anticipated Attendance: _____
 (Over 200 requires police coverage)

Type of Event: _____ Time Desired: _____

Please submit appropriate fee with application (check money order, cash (exact). Permittee will be notified and billed for any extra costs where applicable. Attached HOLD HARMLESS Agreement must be signed and returned with this application along with fee before a permit will be issued. Make check payable to: NEW CASTLE COUNTY. ONLY the permittee may make any changes, cancellations, or additions to this permit. All changes must be made 14 working days prior to the original permitted date.

Signature of Permittee _____ Date _____/09

Please check those items you will be bringing:

_____ DJ/ live music - permittee must provide power. *(Not allowed at Talley day or Paper Mill Parks).*

- **Music must not contain abusive or offensive language**
- **Volume must be kept to within the area of the activity**

_____ Catering/concession (please describe below) **PROOF OF INSURANCE** must be provided for caterer before a permit will be issued.

_____ tents/canopies: size _____

_____ Pony rides, moon walks, hayrides—**Contracted vendor or permittee must submit a copy of vendor insurance policy naming NEW CASTLE COUNTY as additional insured before a permit will be issued.**

NOTE: The following are NOT ALLOWED in County Parks: trains, carousel, helicopter, merry-go-round, dunk tanks and gas or radio propelled airplanes.

_____ rented games/booths- **NO FEES MAY BE CHARGED**

_____ Tables/ chairs

_____ Portable stage

_____ Decorations

_____ Electricity (Available at the following pavilions: Carey, Banning, Paper Mill #1 & #2, Weiss, Glasgow, and Becks Pond for a \$10/day fee.)

_____ Power generator (must be provided by Permittee)

_____ Distribution of educational or religious materials.

_____ Other (please describe) _____

Ball field/Court (based on availability)-please state use time requested _____.
Fee is \$12 for a 2 hour time period- one time period maximum. A **separate** check must accompany this application for ballfield usage. **Type of ball field/court** _____.

Refund Policy: 14 day notice required (unless weather related).

Penalties may apply. Contact Park Permit Office (571-4006) for additional details.

NO ADMISSION Fee may be charged for events held in County Parks.

NO VENDING is allowed in any County Park without a permit from the Department of Community Services.

NOTE: Facilities are permitted on an “as is” basis. New Castle County normally provides no additional equipment or services other than what is already in the park. Permittee will be held liable and billed accordingly for restoration charges if damage or losses occur to County property as a result of permitted use, especially if **undisclosed** activities are responsible. **Pavilion is not available until 10am.**



**NEW CASTLE COUNTY
DEPARTMENT OF COMMUNITY SERVICES**

HOLD HARMLESS AGREEMENT

In consideration of the receipt of this permit from New Castle County, the Permittee hereby releases New Castle County and agrees to indemnify and HOLD HARMLESS New Castle County, its agents, or servants from all damages, including, but not limited to, attorney fees and other costs resultant from any injury to Permittee or any agent or employee of Permittee, or to any person coming upon the premises in connection with the Permittee's use and occupancy of the premises.

In no event shall New Castle County be liable for any damage or injury to Permittee or any agent or employee or Permittee or to any person coming upon the premises in connection with the Permittee's use and occupancy of the premises.

Permittee acknowledges that it shall reimburse New Castle County for any and all damage to New Castle County property, its agents, and/or its servants, as a result of the use and occupancy of the premises (ordinary wear and tear excepted) by Permittee, its agents, or servants, or by any person coming upon the premises during the Permittee's use as an invitee or licensee of the Permittee.

Permittee agrees that the rights and obligations under the permit and this agreement shall inure to and be binding on its successors and assigns.

This HOLD HARMLESS agreement **MUST** be signed by Permittee in his or her individual or representative capacity as an authorized representative of the organization named below, which representative represents by so signing that he or she has the authority to bind such organization, and received and accepted by New Castle County before any permit will be issued.

Permittee Organization or Individual's Full Name: _____

Type of Organization [corporation, partnership, etc.] _____

By: _____

Print Name: _____

Title: _____

Seal Must be Affixed here if a corporation or other such entity:

Date _____